

The Mount Vernon City Council met November 4, 2019 at the Mount Vernon City Council Chambers with the following members present: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. At 6:30 p.m. Mayor Jamie Hampton called the meeting to order.

Agenda Additions/Agenda Approval. Motion to approve the Agenda made by Wieseler, seconded by Herrmann. Motion carries.

Consent Agenda. Motion to approve the Consent Agenda made by Rose, seconded by West. Motion carries.

Approval of City Council Minutes – October 21, 2019 Regular Council Meeting
Appoint Janet Budack – Historic Preservation Commission

Resolutions for Approval

Resolution #11-4-2019A: Accepting the Public Improvement Installation for Stonebrook 6th Addition Subdivision. For both Resolution #11-4-2019A and B City Administrator Chris Nosbisch stated that the final plats have been approved. Maintenance bonds and warranties have been submitted and reviewed by City staff. V&K conducted inspections during the construction period and have reviewed the as-built drawings. Motion to approve Resolution #11-4-2019A made by Wieseler, seconded by Roudabush. Roll call vote. Motion carries.

Resolution #11-4-2019B: Accepting the Public Improvement Installation for Stonebrook 7th Addition Subdivision. Motion to approve Resolution #11-4-2019B made by Herrmann, seconded by Rose. Roll call vote. Motion carries.

Resolution #11-4-2019C: Approving the Annual Financial Report for Fiscal Year 2019. The AFR shows actual expenditures and revenues for the fiscal year 2019. Motion to approve Resolution #11-4-2019C made by Wieseler, seconded by Rose. Roll call vote. Motion carries.

Resolution #11-4-2019D: Approving the Annual Urban Renewal Report for FY 2019 to the Iowa Department of Revenue. This report shows how the TIF dollars for FY19 were used. The two housing areas are not represented because the City has not certified any debt for either location. Motion to approve Resolution #11-4-2019D made by Rose, seconded by West. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Herrmann, seconded by West. Motion carries.

AHLERS & COONEY P.C.	GO CAP LOAN NOTE, SERIES 2019	8,443.89
AHLERS & COONEY P.C.	AMENDMENT #6	319.00
AIRLOGIC	LIFT STATION SERVICE (4)-SEW	1,440.00
ALLIANT IES UTILITIES	ENERGY USAGE-PD	101.63
ARAMARK	RUGS-FD	149.59
ARAMARK	RUGS-FD	172.03
BANKCARD 8076	TEST-WC	1.00

BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	712.50
BATTERIES + BULBS	BATTERY-PD	49.90
BAUER BUILT TIRE - CEDAR RAPIDS	TIRE REPAIR/BACKHOE-RUT	54.00
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	67.00
BRAUN INTERTEC CORP	CONSTRUCTION & MATERIALS	2,966.75
BROWN SUPPLY COMPANY	CULVERT CONST-RUT	4,762.00
CANINE TACTICAL LLC	TRAINING-K9	350.00
CARQUEST OF LISBON	VEHICLE MAINT-FD	1.80
CARQUEST OF LISBON	VEHICLE MAINT-PW	367.26
CEDAR VALLEY HUMANE SOCIETY	ANIMAL CONTROL	260.00
CLIFTON LARSON ALLEN	AUDITOR FEES	1,000.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	42.00
COMFORT SOLUTIONS	SHOP FURNACE MAINT-RUT	90.00
COMMUNITY DEVELOPMENT GROUP	VIDEO TOUR PROJECT-MVHPC	500.00
CR SIGNS & LIGHTING	PATCH ART WORK-PD	180.00
DOORS INC	NEW LOCKS-PD	416.66
EMERGENCY REPORTING	FIRE & EMS SOFTWARE-FD	2,176.00
FIRE SERVICE TRAINING BUREAU	TRAINING-FD	250.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FUTURE LINE TRUCK EQUIPMENT	8' MAIN DRIVE LINKAGE-RUT	399.75
GALLS INC	UNIFORMS-PD	89.20
GALLS INC	UNIFORMS-PD	299.95
GARY'S FOODS	SUPPLIES-P&REC	16.15
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT,P&REC	924.24
HALEY GRANA	DEPOSIT REFUND-WAT	6.68
HAWKEYE FIRE & SAFETY CORP	EXTINGUISHER MAINT-FD	83.00
HOLIDAY INN AIRPORT & CONFERENCE	TRAINING-P&A	100.80
HOTSY CLEANING SYSTEMS INC	SOAP,HOSE REEL MAINT-RUT	228.00
IMWCA	AUDIT PREMIUM ADJUSTMENT-INS	6,744.00
IOWA LAW ENFORCEMENT ACADEMY	PRECISION DRIVING INSTRUCTOR	150.00
IOWA SOLUTIONS INC	MONTHLY MAINTENANCE-ALL DEPTS	675.00
IOWA TITLE COMPANY	ABSTRACT/ELLIOTT PARK-P&REC	225.00
IPERS	IPERS	529.10
JASON BLINKS	FITNESS MEMBERSHIP-FD	100.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JOENA'S SPECIAL NEEDS	UNIFORMS-PD	50.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-PD	307.37
LINN CO-OP OIL CO	FUEL-PW	3,189.03
LYNCH FORD	2013 EXP MAINT-PD	57.15
LYNCH FORD	5K MI MAINT,ROTATE/REPAIR TIRES	107.78
MEDIACOM	PHONE/INTERNET-PD	280.71
MEDIACOM	PHONE/INTERNET-WWTP	197.27
MEDIACOM	PHONE/INTERNET-P&REC	180.96
MOTION FITNESS CO	I-WALL-WC (1/2 PYMT)	8,497.50
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,001.12
MOUNT VERNON BANK	NSF CHECKS-WAT	728.17
MOUNT VERNON FIRE DEPARTMENT	INTERNET-FD	84.52
NATHAN GOODLOVE	MILEAGE-FD	310.30
NEAL'S WATER CONDITIONING SERV	WATER/SALT	48.40
NORTHWAY CORP	WELL #9/ACIDIZE-WAT	11,500.00
NORTHWAY CORP	WELL #9 LIGHTNING STRIKE	1,000.00
P&K MIDWEST INC	2006 DUMP TRUCK MAINT-RUT	22.72

P&K MIDWEST INC	OIL CHANGE-RUT	270.83
PAYROLL	CLAIMS	67,734.10
PAYROLL	CLAIMS	2,556.36
PITNEY BOWES	POSTAGE METER LEASE-ALL DEPTS	146.61
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	380.38
PRICE ELECTRIC	HWY 30 RAB LIGHTS-ST LIGHTS	7,255.00
RALLY APPRAISAL LLC	FS APPRAISAL-P&A	2,000.00
RAPIDS REPRODUCTIONS INC	FOAM BOARDS-WC	300.00
RELIANT FIRE APPARATUS INC	RESCUE PUMPER CHGS-FD LEVY	1,230.00
REXCO EQUIPMENT INC	EQUIP REPAIR-RUT	661.35
ROBERT BLYTHE	REFEREE-P&REC	300.00
ROTO-ROOTER	CLEAN LIFT STATIONS(3)-SEW	674.74
SPEER FINANCIAL INC	GO CAP LOAN NOTE, SERIES 2019	12,445.00
STAPLES ADVANTAGE	SUPPLIES-P&A	99.82
STATE OF IOWA	ELEVATOR SAFETY-P&A	175.00
TREASURER STATE OF IOWA	WET TAX	2,525.00
TREASURER STATE OF IOWA	SALES TAX	1,036.00
UNITED HEALTH CARE	INSURANCE	20,588.09
US BANK	CREDIT CARD PURCH-ALL DEPTS	9,806.77
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	169.85
VEENSTRA & KIMM INC	WWTP FACILITY IMPROVEMENTS 2019	5,470.04
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	2,056.00
VEENSTRA & KIMM INC	WAGON PASS DEMOLITION	2,026.48
VEENSTRA & KIMM INC	8TH AVE QUIET ZONE CONSULTATION	786.71
VEENSTRA & KIMM INC	WWTP NPDES PERMIT RENEWAL	750.92
VEENSTRA & KIMM INC	1ST ST RR BRIDGE REPAIR	157.00
VEENSTRA & KIMM INC	5TH AVE/1ST W TRAFFIC SIGNAL	55.12
VEENSTRA & KIMM INC	BRYANT ROAD IMPROVEMENTS	55.00
WAPSI WASTE SERVICE	GB,RECY-SW	22,107.19
WATER SOLUTIONS UNLIMITED INC	CHEMICALS-WAT	3,832.50
WENDLING QUARRIES	ROCK-RUT	764.82
WENDLING QUARRIES	ELLIOTT PARKING LOT-P&REC	3,192.42
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS	1,403.04
TOTAL		236,319.02

EXPENDITURES		
2014 STREET IMPROVEMENTS		841.83
COMMUNITY CENTER OPERATIONS		8,797.50
FIRE DEPARTMENT TAX LEVY		1,230.00
GENERAL FUND		28,667.76
INSURANCE LEVY		6,744.00
LOST III COMMUNITY CENTER CONST		6,125.48
PAYROLL		70,290.46
POLICE STATION CONST		1,008.90
ROAD USE TAX FUND		25,147.97
SEWER FUND		22,712.11
SOLID WASTE		24,494.20
STORM WATER FUND		668.03
WATER FUND		31,312.82
WELLNESS CENTER-OPERATIONS		1.00
WWTP UV DISINFECTION		8,276.96
TOTAL		236,319.02

Discussion and Consideration of Pay Application #11 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Pay Application #11 is in the amount of \$891,623.98. Motion to pay Pay Application #11 made by Rose, seconded by West. Motion carries.

Discussion and Consideration of Pay Application #5 – 2019 WWTF Improvements – Council Action as Needed. Pay Application #5 is in the amount of \$107,784.61. Because of weather delays and unknown design modifications V&K has contacted the IDNR requesting an extension to the project deadline. Motion to approve Pay Application #5 made by Herrmann, seconded by Wieseler. Motion carries.

Discussion and Consideration of Construction Estimate and Project Scope for the 1st Street Overlay Project – Linn County – Council Action as Needed. Linn County has contacted the City regarding a proposal outlining an overlay of 1st Street from the City limits to 3rd Ave NW. Engineers costs for the project is \$426,496.63. This project will go out for bids. Linn County will carry the debt, interest free, for two years after which the City will pay, splitting the cost between the RUT and Franchise Fee funds. V&K has reviewed the documents. Construction will occur between May 11, 2020 and August 21, 2020. Motion to approve the 1st Street overlay project as proposed by Linn County made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Membership to the Cedar Rapids Metro Economic Alliance – Council Action as Needed. Council was asked to approve the membership cost of \$3,500.00 to the Cedar Rapids Metro Economic Alliance. Motion to approve the membership fee of \$3,500.00 made by West, seconded by Herrmann. Motion carries.

Discussion and Consideration of Future Development Agreement with John and Amanda Rhomberg – Parking Lot Improvements – Council Action as Needed. The east parking lot is privately owned by John Rhomberg but used by the City for many of the City festivals and open daily for public use. Mr. Rhomberg has asked the City to consider assisting in the cost to apply a 3" asphalt overlay. The total cost of the overlay was \$28,840.00 and would be paid for with LOST dollars. Roudabush suggested the City pay half of the cost of the project (\$14,420.00) to which other members agreed would be a fair share to pay. Staff will draw up an agreement for future council approval.

Discussion and Consideration of Creating an EIASSO Regional Safety Coordinator – Council Action as Needed. The Iowa Association of Municipal Utilities is looking to create regional safety coordinators to help facilitate safety programs and paperwork. Staff would be interested depending on the cost which will be determined by the number of communities that join from each region. Council thought it was a good idea and instructed staff to get the finalized details for review.

Discussion and Consideration of January Membership Sales to the Lester Buresh Family Community Wellness Center – Council Action as Needed. Because the opening date is not known Staff asked Council to consider a promo offering one free month to those that purchase yearlong memberships to the Wellness Center. West moved to approve one month free membership to the Wellness Center with the purchase of a one year membership, seconded by Wieseler. Motion carries.

Discussion and Consideration of Non-Profit Charges – Lester Buresh Community Wellness Center – Council Action as Needed. Council was asked to decide the question of charging non-profits wishing to use the Wellness Center. Staff is recommending no charge for government or CDG events. Other non-profits would submit requests to the Council if they want a waiver of the fee. Council was in agreement, no action needed.

Discussion and Consideration of Main Street Iowa Program Agreement – Council Action as Needed. Motion to approve the Main Street Iowa Program Agreement made by Wieseler, seconded by West. Motion carries.

Discussion and Consideration of RC Rail Rental Arrangement – Police Station – Council Action as Needed. RC Rail is currently housed at the school administration building but because of space constraints are looking for a new location. They have asked to be a tenant of the new Police station. Staff is in agreement as long as there are not substantial renovation costs involved. Rose motioned staff to start negotiating a rental agreement between the City and RC Rail, seconded by Herrmann. Motion carries.

Discussion and Consideration of Setting a Public Hearing Date for the Amended and Restated Linn County Fire District One/City of Mount Vernon 28E Agreement for Fire Protection and Emergency Services – Council Action as Needed. Motion to set the Public Hearing date for the Amended and Restated Linn County Fire District one/City of Mount Vernon 28E Agreement for Fire Protection and Emergency Services for November 18, 2019 made by Rose, seconded by Wieseler. Motion carries.

Discussion Items (No Action)

Lester Buresh Family Community Wellness Center Marketing Update. Staff presented the proposed logo to Council.

Sustainability Committee. Currently the Sustainability Committee is an adhoc group for the City. They would like the Council to consider transitioning to a commission. Council instructed staff to start the conversion process.

Reports of Mayor/Council/Administrator

Mayor's Report. The Mayor reminded all to vote tomorrow.

City Administrator's Report. The joint meeting between the planning commission and the Council is set for November 25, 2019. The planning commission will consider the plan adoption on December 11, 2019, the Council will be on December 16, 2019. Public Works continue to pick up leaves despite the snow fall. The Elliott Park expansion has been graded and prepped for seed.

As there was no further business to attend to the meeting adjourned the time being 7:50, p.m., November 4, 2019.

Respectfully submitted,
Sue Ripke
City Clerk